

PNW ASI Board Meeting

October 26, 2024

Members present: Elizabeth Bartmess, Lisa Sorenson, Scott Smiley, Tony Fazio, Angela Howard, Carolyn Weaver, Judy Staigmilller, Cait Morgan, Laurel Rush, Sam Arnold-Boyd

Opening

Chair Elizabeth Bartmess opened with a thank you to past volunteers and board members who have set up the PNW Chapter to be a well-run and engaged chapter. Introduced new leadership positions, including Laurel Rush as Membership Coordinator and Cait Morgan as co-Treasurer.

Treasurer's Report

Co-treasurer Lisa Sorenson shared the Current PNW ASI Balance Sheet 2024.

The chapter began 2024 with a balance of \$2,990.10.

Chapter dues are estimated to be \$266 based on prior years.

Expenses total \$68.17, (\$23.17 for Domain Name Registration and \$45.00 for Web Hosting Service) as well as a \$100 Honorarium for the guest speaker.

This leaves an anticipated balance of \$3,187.93 at the end of the year.

Website and mailing list update

We have shifted payment for web hosting to Gwen at ASI, as ASI is centralizing payments for web hosting services.

Updates have been made to the [PNW website](#), including changes to reflect new PNW officers. Board positions are currently filled. However, additional volunteers are appreciated. Members are encouraged to sign up to be co-chairs. In particular, there is a desire for more support for program planning. Members can choose to become a co-chair or join a committee to plan for a particular event if they are not able to commit to a co-chair position.

Future Fall Meetings - Discussion

2026 Meeting Planning

2026 is the 30th anniversary of the PNW Chapter - idea to host Fall 2026 as an in-person meeting. In the past, in-person meetings have taken place in Portland or in the Vancouver area (perhaps more affordable than Portland). Carolyn shared that she was a founding member, and recalls that the 10th year anniversary was hugely attended. Carolyn has a spiral notebook that

contains chapter history and comments from that time that folks may be able to borrow / access photocopies which could be useful and informative for the 30th anniversary. Scott was treasurer at the time and may have some resources, too.

Judy recalls that 20th anniversary was 2-days, meaning 3 days overnight. Discussed that 1 day may be better and more affordable for 30th anniversary meeting. Sam Arnold-Boyd shared that prior costs with the Marriott were more affordable because they managed more aspects in-house. Now events are farmed out, so there is not wiggle room in budget and has become more expensive. May need to find a new venue. Consider travel expenses for folks, too.

Scott Smiley has agreed to present a workshop in an in-person format about East Asian names. Scott could include tips and tricks on indexing East Asian names, especially how to recognize what the family name is, when it is inverted and when it is not, as well as a bit on latin american names.

2025 Meeting Planning

2025 Fall Meeting will be held via Zoom.

Angela shared a general comment about meeting length. Angela shared that one topic may be more appropriate for a zoom meeting, as attention spans are not the same for zoom vs. in person. Others agreed. On the other hand, when planning for an in-person meeting, more topics are better to make it feel more worthwhile and allow time to include lunch, chat time, networking, etc.

Carolyn shared that Canadian conference zoom meetings are well run and make good use of the technology. Carolyn encouraged others to attend an ISC remote meeting to see how well they manage zoom. Others shared that ISC plans to alternate between in person and zoom conferences. One idea to possibly borrow from ISC was that they had a 'speed socializing' segment. This included a round or two of 5 minute breakout rooms with a random assortment of 4-5 attendees.

Discussion about the idea of breakout rooms and whether those should be incorporated into future zoom meetings. Folks shared that it may depend on the topic and the presenter to determine whether it is conducive to breakout rooms. It was pointed out that in the past, PNW used a moderator in each breakout room which was useful to facilitate conversation and avoid the challenge of folks in breakout rooms being unclear on the topic at hand.

Closing

The meeting closed with a round of introductions shared by attendees.